Computer Acceptable Use Policy Acknowledgment Form

**Celeste ISD Guidelines for Acceptable Use of Electronic Communication Systems:
Computer Usage, Internet Access, Telephone Systems**

The District's electronic communication system, including the internet, shall be made available to students and school personnel for education, research and communication purposes in accordance with the Celeste ISD guidelines for Acceptable Use of Computers and Networks.

All internet sites are filtered against unprotected sites that re unsuitable for student viewing and educational research. However, it is possible these sites may be accessed during the course of research through no fault of anyone.

While the District has taken reasonable steps to prevent access to undesirable material, it is impossible to prevent 100% denial to all these sites.

The staff will monitor and supervise computer usage and shall report any incidents of unauthorized or unacceptable access or use.

The following statements of computer ethics and consequences of misuse are to be followed by all technology users in Celeste ISD:

- All files and programs on the computer belong to someone. Users shall not erase, rename, or make unusable anyone else's files or programs.

- Users shall not authorize anyone else to use their name, login, password, or files for any reason.

- Users shall not use CISD computers, networks, or telephone systems for any purposes other than legitimate learning and research purposes. Users also must not use a computer for unlawful purposes, such as the illegal copying, installation or storage of software.

- Users shall not attempt to discover another user's password either at CISD locally or at a remote location.

- Users shall not copy, change, or transfer any software provided by CISD, teachers, or another student without permission from a CISD administrator/ designee.

- Users shall not illegally copy copyrighted software provided by CISD, an instructor, or any other source. Note: except as noted in the Copyright Notice at the end of any software document, it is generally illegal to copy any software which has a copyright. The use of illegally copied software is considered a criminal offense and is subject to criminal prosecution.

- Users shall not intentionally write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage or otherwise hinder performance of any computer's memory, file system or software. Such software is often called a bug, virus, worm or some similar name.

- Users shall not deliberately use the computer to annoy or harass others with unacceptable language, images or threats. Users also shall not deliberately access any unacceptable, obscene or objectionable information, language or images.

- Users shall not intentionally damage the system, intentionally damage information not belonging to them, intentionally misuse system sources, or allow others to misuse system resources.

- Users shall not tamper with the computers, networks, printers or other associated equipment except as directed by the teacher.

Consequences

Violation of CISD's policies and procedures concerning the use of computers and networks will result in disciplinary action as called for in the Student Code of Conduct. Any or all of the following consequences may be employed:

- Loss of computer privileges/internet access, with length of time to be determined by the administration.

- Any campus-based disciplinary consequences, including suspension as deemed appropriate by the administration.

- Expulsion may be considered in flagrant violations that blatantly corrupt the educational value of computers or the internet, or in instances when students have used CISD internet access to violate the law or to compromise another computer network. The campus administrator, superintendent of schools and finally the law enforcement agency must first review any violations that fall into this category.

Print Name _____

Signature_____

Date_____